

Albemarle County Service Authority Board of Directors

1 The Board of Directors of the Albemarle County Service Authority (ACSA) met in
2 a work session on January 14, 2010, at 9:00 a.m. at the Administration and
3 Operations Center at 168 Spotnap Road in Charlottesville, Virginia.

4 **Members Present:** Mr. Roberts, Vice-Chairman; Messrs. Carter, Colbaugh,
5 Hilton, Martin; Thomas

6 **Members Absent:** None

7 **Staff Present:** Messrs. Fern, Bowling, Mrs. Thraves and Mrs. Herr

8 **Public Present:** None

9

10 1. Call to Order

11 As Vice-Chairman, Mr. Roberts called the meeting to order and a quorum
12 was established.

13

14 2. Welcome New Board Members (Recording Time: 08:59:56 a.m.)

15 The Vice-Chairman welcomed two new Board members; Mr. Marvin Hilton
16 and Mr. David Thomas. He stated that Mr. Hilton brings a wealth of information
17 to the Board with his engineering career, as well as Mr. Thomas, who is an
18 attorney with Michie Hamlett, PLLC.

19 The Vice-Chairman stated that the ACSA Board works, decides and
20 reacts as an authority. He invited each new Board member to speak.

21 Mr. Hilton stated that he was very impressed with Dr. Liz Palmer, who was
22 very gracious to meet with him. He stated that when he applied for the position,
23 he was not aware that Dr. Palmer had been on the Board for the past four years.

24 Mr. Thomas stated that he was glad to be present and was looking
25 forward to learning and participating, and particularly, it seemed, the first task this
26 date may be the most important task, possibly through the year, or for coming
27 years.

28 The Vice-Chairman asked if there were any comments or questions before
29 entering into Executive Session.

30 Mr. Martin stated that on January 28, 2010, the Chamber of Commerce
31 was hosting a luncheon/panel discussion regarding water supply. The panel

Albemarle County Service Authority Board of Directors

1 would consist of Brian Wheeler, Mayor Norris, Tom Frederick and perhaps Neil
2 Williamson. The location was the Holiday Inn on Emmett Street, from Noon until
3 1:30 p.m. The cost was \$40 for non-members and \$35 for members and
4 required registration either at the Chamber of Commerce or on their website.

5 Mr. Fern stated that the ACSA would recognize Dr. Palmer and Mr.
6 Wagner during a reception the next month.

7 The Vice-Chairman stated that he met with Mrs. Thraves and that the
8 reception was still in the planning process. He stated the intent was to schedule
9 a reception prior to Mr. Fern's departure, to also allow ACSA employees an
10 opportunity to express their appreciation to Mr. Fern. The Vice-Chairman stated
11 that a date had not yet been determined.

12

13 **3. Executive Session - (Recording Time: - Due to Executive Session, no**
14 **recording was conducted during this time period.)**

15 Mrs. Herr read a resolution to enter into Executive Session pursuant to
16 Virginia Code Section 2.2-3711 A (1) to discuss a personnel matter (Attached as
17 Page ____).

18 ***Mr. Carter moved to enter into Executive Session, seconded by Mr.***
19 ***Colbaugh. The Vice-Chairman asked for a roll-call vote: Mr. Thomas, aye;***
20 ***Mr. Colbaugh, aye; Mr. Roberts, aye; Mr. Carter, aye; Mr. Hilton, aye; Mr.***
21 ***Martin, aye.***

22 The Board of Directors came back into regular session. Mrs. Herr read
23 into record a resolution stating that only matters so previously stated and
24 exempted from open discussion in regular session were discussed in Executive
25 Session (Attached as Page ____).

26 ***Mr. Colbaugh moved to adopt the resolution, seconded by Mr. Carter.***
27 ***The Vice-Chairman asked for a roll-call vote: Mr. Thomas, aye; Mr.***
28 ***Colbaugh, aye; Mr. Roberts, aye; Mr. Carter, aye; Mr. Hilton, aye; Mr. Martin,***
29 ***aye.***

30 The Vice-Chairman stated that the Board needed to set a date(s) to
31 conduct interviews. He stated that personally, he would prefer not to hire an

Albemarle County Service Authority Board of Directors

1 interim Executive Director. He felt that if the Board could hire a new Executive
2 Director within the next 45 to 60 days, there would not be a need to hire an
3 interim Executive Director.

4 The Vice-Chairman asked Mrs. Thraves how soon she could make
5 arrangements. Mrs. Thraves replied that the Hilton Garden Inn had Board
6 Rooms available, which they are holding, for Monday, January 25, 2010, and
7 Wednesday, January 27, 2010. She stated that the Hilton Garden Inn provided a
8 shuttle from the airport, was accessible to Interstate 64, and offered lunch.

9 Mr. Thomas asked if the dates were for the scheduling of telephone
10 interviews? Mrs. Thraves replied no, this would be for personal interviews.

11 The Vice-Chairman asked if the number of candidates was small enough
12 to conduct personal interviews only.

13 Mr. Colbaugh replied, five or six candidates were fine for personal
14 interviews only.

15 The Vice-Chairman asked the Board to determine a date(s) to schedule
16 personal interviews.

17 Mr. Bowling suggested that all members provide Mr. Fern with the dates
18 they are available. The Board agreed to do so.

19 After in-depth discussion among the Board, the following dates were
20 selected as possible interview dates: All day on January 19, 2010, the afternoon
21 of January 22, 2010, with January 29, 2010 as a backup date.

22 The Board asked Mrs. Thraves to let all members know the exact date as
23 soon as possible.

24 The Vice-Chairman asked if there were any other comments or questions.

25 Mr. Fern stated that each of the Board members received a Board Contact
26 Information Sheet. He asked that each member review the information and
27 make any changes necessary so that staff could finalize the information and
28 provide an updated sheet to each member.

29 The Vice-Chairman stated that elections would be held at the Board's
30 regularly scheduled meeting on January 21, 2010, and during that time he would

Albemarle County Service Authority Board of Directors

1 be nominating himself for the position of Chairman. He asked for each of the
2 members' support.

3

4 4. Adjourn (Recording Time: 11:27:14 a.m.)

5 *There being no further business, Mr. Carter moved that the meeting*
6 *be adjourned, seconded by Mr. Colbaugh. All members voted aye.*

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Gary W. Fern, PE, Secretary-Treasurer