

HYDRANT METER AGREEMENT

Applicant Name _____

Billing Address _____

Job-Site Contact _____ Phone Number _____

Email Address _____

Meter Size _____ 1" _____ 1½" _____ 3"

Hydrant Meter # _____ Backflow Serial # _____

Beginning Reading _____ Date Issued _____

Return Reading _____ Date Returned _____

Deposit Transfer To Meter # _____ From Meter # _____

The Albemarle County Service Authority (ACSA), upon receipt of a deposit in the amount of
 \$400.00 (\$50.00 non-refundable) for a 1" meter; \$750.00 (\$75.00 non-refundable) for a 1½" meter; or
 \$2,000.00 (\$100.00 non-refundable) for a 3" meter, **does hereby agree to provide the applicant with a temporary hydrant meter for use not more than 90 days, and under the following conditions:**

- (1) The hydrant meter can be used only on: hydrant #10782, South Pantops Drive , hydrant #11907, RWSA Moore's Creek Plant (695 Moore's Creek Lane) , hydrant #11270, Fontaine Research Park , hydrant #10713, Earlysville Road (Summers Market) , hydrant #12239, Timberwood Blvd. (north side of Airport Road) , or hydrant #10102, Route 250 W., Crozet (across from Brownsville Market) , or on **all general use hydrants** , or hydrant(s) # _____ located _____ . **The hydrant meter must be removed when not in use, and must be supervised at all times when in use.**
- (2) A support is provided for placement under the 1" and 1½" meters to eliminate undue stress on the fittings. This support must be used at all times. Should the support not be returned with the meter a \$50.00 fee will be assessed and deducted from the deposit. **To indicate receipt of a hydrant meter support, please initial here:** _____ .
- (3) The applicant may not use any tools other than an appropriate hydrant wrench to operate the hydrant, which is provided. Should the hydrant wrench not be returned with the meter a \$35.00 fee will be assessed and deducted from the deposit. **To indicate receipt of the hydrant wrench, please initial here:** _____ .
- (4) All hydrants are to be opened **slowly** and **fully** when in operation to prevent leakage from internal parts. The maximum continuous flow rate for a 3-inch meter is 350 gallons per minute. Applicants are responsible for providing proper attachments to ensure this rate of flow, or less, is maintained when the hydrant is fully opened. The maximum continuous flow rate for a 1½-inch meter is 70 gallons per minute, and for a 1-inch meter is 25 gallons per minute. Applicants are responsible to ensure this rate of flow is not exceeded when the hydrant is fully opened. Failure to do so can result in damages due to excessive flow. The applicant will be charged for related damages. The hydrant is to be closed **slowly**.

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- (5) The applicant accepts full financial responsibility for any damage to the hydrant, hydrant meter, backflow prevention device, and surrounding property resulting from the installation, use, and removal of the hydrant meter.
- (6) A meter reading shall be submitted to the Authority by the **4th of every month** (the reading is due the business day prior to the 4th if the 4th falls on a weekend or holiday). The reading **must be submitted as an electronic picture of the meter dial and e-mailed to custserv@serviceauthority.org**; otherwise, the meter will need to be brought to the ACSA offices so that a picture can be taken for documentation. **Failure to submit a meter reading will result in a \$50.00 (non-refundable) fee and may be cause for confiscation of the meter and a forfeiture of the deposit.**
Please initial here: _____ .
- (7) An invoice will be sent each month to the billing address listed above, with charges for actual consumption registered by the hydrant meter as well as a monthly \$20.00 hydrant use permit fee. This invoice is due upon receipt. The current water rate for fire hydrant use is **\$15.86 / 1,000 gallons** and is subject to change.
- (8) The applicant shall return the meter at the end of the permit period, or renew this agreement for another 90-day permit period by notifying the ACSA. **Failure to return a hydrant meter may be cause for forfeiture of the deposit.**
- (9) The applicant shall return the hydrant meter if there are three (3) consecutive months with no consumption, or other arrangements are made. **Failure to return a hydrant meter may be cause for forfeiture of the deposit.**
- (10) Upon the return of a hydrant meter at the end of the permit period, the refundable portion of the deposit shall be held by the ACSA no longer than thirty (30) days, pending the testing of the meter and backflow prevention assembly for damage. The need to order replacement parts may require a delay in the return of the deposit.
- (11) Hydrant meters held for a 12-month permit period shall be returned to the ACSA on or about the one-year anniversary of the issuance date for testing of the meter and backflow prevention assembly. The applicant shall be given a replacement meter and will be billed directly at the address listed above for the repair or replacement of any components of the hydrant meter assembly found to be damaged.

Non-payment of fees or non-compliance with any of the above conditions shall result in termination of the agreement, confiscation of the hydrant meter, and forfeiture of the deposit.

effective 11/20/2017

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I acknowledge that I have read and will abide by the above conditions.

 Company

 Authorized Agent (Print Name)

 Signature

 Date