



Abandonment of an Irrigation System with Auxiliary Meter Customer Guidelines

Making Your Decision

You have expressed interest in, or are at least considering, no longer using your irrigation system, what we refer to as “abandonment”. You may feel you no longer need the system you once used, you are making efforts to conserve water, and/or you are attempting to reduce your costs, including the monthly charge to read your auxiliary (irrigation) meter, and the required annual testing of the backflow prevention assembly on the system. This is an important decision to make, and we wish to provide you with as much information as possible in this regard.

The **major factor to consider is that your decision to proceed will be a permanent one**. You will no longer be able to re-connect to the ACSA water main for irrigation service. (This option, however, *would* be available to a future property owner if the property is sold and the future owner so chooses).

Proceeding with Abandonment

1. You must **first express the desire** to abandon your auxiliary meter irrigation system by signing and dating the **attached statement**. Either mail the form via the postal service, or scan and attach the form to an e-mail, using the contact information below:

Customer Service Department
Albemarle County Service Authority
168 Spotnap Road
Charlottesville, VA 22911
434-977-4511

custserv@serviceauthority.org

2. **Notify the ACSA** when you wish for abandonment to occur. Typically within three (3) business days, a member of the ACSA meter-reading staff will close and lock the auxiliary meter so that it is no longer functional, and relay this action to Customer Service. The monthly charge to read your auxiliary meter will then cease.
3. The backflow prevention assembly is owned by you; it will no longer require annual testing. The assembly may be left in place, or removed to prevent possible damage, and the irrigation lines must be permanently capped.



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I hereby wish to permanently abandon the irrigation system serving my property.

I understand that this decision cannot be reversed as long as I am the owner of the property. In other words, I will no longer be served irrigation water from the ACSA. Should I sell the property, any future owner may apply to the ACSA for irrigation service.

I have been provided this information, and additional details, in the ACSA document "Abandonment of an Irrigation System with Auxiliary Meter – Customer Guidelines".

Print Name

Address (Number, Street, City, State)

ACSA Account Number

Signature

Date