

# MEMORANDUM

**To:** Board of Directors  
**From:** Gary W. Fern, P.E., Executive Director  
**Date:** December 9, 2009  
**Re:** ACSA By-Laws Amendment  
**cc:** James M. Bowling, IV

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At the April 2009 Board of Directors' Meeting, the Board discussed revising the monthly meeting during which election of officers is held from April to January. In accordance with Section 2-702 of the Albemarle County Code, each Board member shall serve a term of office concurrent with the term of office of the supervisor appointing that member. It is anticipated that the newly elected supervisors will make their appointments prior to the January 2010 ACSA Board Meeting. So that elections can be held in January, the ACSA By-Laws require the following amendment:

- In Article III, Officers and their Selection, delete Section 3-2 in its entirety and replace with the following: "3-2. Nomination of officers shall be made from the floor at the annual meeting held in January of each year. The elections shall take place at the same meeting."

## **Board Action**

If the Board chooses, they can amend the ACSA By-Laws by approving the proposed amendment.

GWF/dbh