

ALBEMARLE COUNTY SERVICE AUTHORITY

AGENDA ITEM EXECUTIVE SUMMARY

AGENDA TITLE: FY 2016 Capital Improvement Program (CIP)	AGENDA DATE: January 21, 2016
STAFF CONTACT(S)/PREPARER: Peter C. Gorham, P.E., Director of Engineering	CONSENT AGENDA:
	ACTION: ■ INFORMATION: ■
	ATTACHMENTS: YES

BACKGROUND: Monthly CIP Memo summarizing changes to the CIP Schedule, status report on active CIP Projects, list of Active Private Development Projects and revised CIP Schedule.

DISCUSSION:

- Schedule changes for four projects.
- Questions about current status of active CIP Projects.

BUDGET IMPACT: None.

RECOMMENDATIONS: None.

BOARD ACTION REQUESTED: Approval of the Consent Agenda.

ATTACHMENTS:

- List of CIP schedule changes
- Monthly CIP Report
- List of Active Private Development Projects
- Revised CIP Schedule

Albemarle County Service Authority (ACSA)

CIP Schedule Revisions

January 2016

1. The study phase of the Operations Center Expansion Study Project has been shifted to begin February 2016.
2. The design phase of the Oak Forest Pump Station Abandonment Project has been shifted to begin February 2016.
3. The study phase of the Madison Park Pump Station Upgrade Project has been added to the schedule and will begin February 2016.
4. The study phase of the Camp Holiday Trails Chlorine Residual Evaluation Project has been extended to December 2015.

Albemarle County Service Authority (ACSA)
Capital Improvement Project Report
January 2016

- a) **Facility Improvements – Security Upgrades/Warehouse (Account Code 301-000/1613-100)**: This project will consist of security upgrades to the Main Office Building and the Maintenance Area including additional cameras, additional card-secured doors, upgrades to computer network wiring and a renovated Customer Service counter. Also included in this project is the replacement of deteriorating doors on the Maintenance Warehouse.

8/11/15: James River Communications (JRC) is working with the ACSA IT Department to reduce the scope of some of the improvements to achieve cost savings on the final contract price. Our architect, Grimm and Parker has prepared a proposal for the design of the Customer Service counter improvements and it is currently under review. The anticipated savings on the other security upgrades will cover the design cost for the counter so ACSA staff will not need to request an additional appropriation for the project, at this time.

9/8/15: Comments on the architectural design proposal have been sent to Grimm and Parker to clarify and finalize their proposal for the design of the new Customer Service counter. The IT Department is awaiting an updated price on one component of the computer network upgrades before authorizing the work to begin.

10/6/15: The architectural design proposal for the Customer Service counter security upgrade has been accepted and design work has been authorized to proceed. The final quote for the computer network and security upgrades portion of this project has been established and work has been authorized to begin. The Maintenance Department has installed conduit for wiring to add security cameras that will monitor the open bay storage garage.

11/10/15: A kick-off meeting was held on October 14, 2015 to discuss the preparation of Customer Service counter redesign conceptual drawings and three options were reviewed with the architect on November 4, 2015. One concept design was eliminated and the two remaining options are being revised based upon ACSA staff comments. Work has begun on the computer network wiring upgrades with cable hangers being installed in the ceilings.

12/8/15: A meeting with the architect and ACSA staff was held on December 8, 2015 to choose the final concept for the new Customer

Service counter and work on the design has begun. JRC continues to install new wiring for the computer network throughout the Main Office Building.

1/12/16: The installation of the new wiring for the computer network throughout the Main Office Building has been completed and tested. It is anticipated the new system will be placed in service the week of January 11, 2016. Additional security cameras are being installed in the Main Office Building and Warehouse. Two small entry doors in the Warehouse that were deteriorating are being replaced by ACSA staff.

b) Facility Improvements - Fueling Station/Vehicle Wash Area (Account Code 302-000/1601-100): All work on the previous project for improvements to the Main Office and Maintenance Area has been completed. Our Environmental Management System (EMS) effort has identified six significant aspects to be addressed, two of which are: Contractor Delivery of Fuel and Vehicle Washing. This project will address these two aspects with the design of improvements to our Fueling Station and the design of a designated Vehicle Wash Area. The upgrade of the Fueling Station will replace the existing aging fuel tanks with state of the art underground fuel tanks and provide a catchment berm to prevent pollution of the storm water system due to a fuel spill during vehicle fueling and fuel delivery. The construction of the area dedicated to vehicle washing will allow the capture of contaminated wash water and deliver it to the sanitary sewer system and avoid pollution of the storm water system.

8/11/15: A total of two bids were received on August 4, 2015 and the apparent low bidder was Caspian Construction, LLC. A letter of recommendation for award along with the bid tabulation has been prepared by our consultant. A Board authorization is proposed for this project.

9/8/15: A Notice of Award was sent to Caspian Construction, LLC (Caspian) along with the Standard Form of Agreement. They have submitted the executed Agreement and a Certificate of Insurance. We are awaiting submission of the necessary bonds and Caspian has been in contact with the County concerning necessary permits.

10/6/15: The bonds have been approved and the Standard Form of Agreement has been executed by ACSA. A preconstruction conference with Caspian was held on September 29, 2015 and the Notice to Proceed date was set as September 28, 2015. Work on the Vehicle Wash Area is anticipated to begin the week of October 5, 2015 and they have obtained their demolition permit for the existing fuel tanks.

11/10/15: Work has begun on site with the installation of drain piping for the vehicle wash area and the fueling station area. A new storm sewer drop inlet has been installed in the lower parking lot and the new water service to the vehicle wash area has been installed.

12/8/15: The concrete pad for the new Vehicle Wash Area is scheduled to be poured the week of December 7, 2015. The new fuel tanks are being fabricated and they will be ready for delivery in about two months.

1/12/16: The concrete pad for the new Vehicle Wash Area has been poured and the drain associated with it has been installed. Work has begun on the electrical lighting system, which includes two new light poles in front of the Main Office Building and replacing light fixtures on all the existing poles with LED fixtures.

c) Facility Improvements – Crozet Building Renovations (Account Code 304-000/1602-100): ACSA staff identified building renovations at the Crozet property for the FY 2014 CIP Budget that were needed to maintain the value of this asset for use as a satellite maintenance facility. The roofs of both buildings must be replaced as well as the garage doors. ACSA Maintenance staff has also identified termite damage and have demolished a portion of one building's interior wall, which will need to be rebuilt. The tile floor in the same building is also in need of replacement.

4/7/15: The new ceiling has been constructed and only the insulation remains to be installed. The plumbing has been re-routed for the bathroom and framing of the interior walls continues as the floor plan is being re-designed.

5/12/15: Maintenance staff is pricing four foot fluorescent light banks for installation after the ceiling work is completed.

7/6/15: Maintenance staff has completed the framing of three areas for storage to be used by Engineering, Finance and IT. The major portion of the electrical wiring has been roughed-in and the light fixtures have been installed.

10/6/15: Doors have been provided on each of the three storage areas and new floor tile is being installed to replace the broken tile floor that was removed. All plumbing and electrical work has been completed. The existing furnace has been identified as needing replacement, though the heating area can be reduced, and therefore the furnace capacity can be less.

12/8/15: A new furnace has been installed and the floor tile work has been completed. Only minor items of work remain to complete the renovations.

d) Water Storage Tank Maintenance Program (Account Code 306-000/1726-100): This project involves developing a comprehensive water storage tank maintenance and rehabilitation program for the eight tanks that the ACSA owns. The goal is to come into compliance with the recommended best practices of both the AWWA and the VDH for the maintenance of water storage tanks. Once the program is developed the ACSA will obtain prices from qualified vendors to provide the necessary services such as cleaning, inspection, coating evaluation and recommendations for repair.

8/11/15: After communicating with other municipalities our consultant has identified another vendor to add to the list of potential contractors. A conference call will be scheduled with our consultant to discuss alternatives and recommendations.

9/8/15: A conference call was held with our term contract consultant, Michael Baker International (Baker) on September 3, 2015 to discuss the results of their research with other municipalities and determine our approach for the Water Tank Maintenance contract. Baker is working to finalize the draft Technical Memo for our review.

10/6/15: The Draft Technical Memorandum has been received and it is currently under review.

11/10/15: ACSA staff met on November 6, 2015 to discuss the Draft Technical Memorandum. A site visit was made to the Northfields water tank to better understand the proposed layout for connecting a temporary pressure tank so the existing tank can be taken off-line for maintenance. Comments on the Draft Technical Memorandum were returned to Baker on November 10, 2015.

12/8/15: The Final Technical Memorandum has been received and has been approved. A draft RFP for the proposed Water Storage Tank Maintenance Contract has been prepared and is currently under review.

1/12/16: The final draft of the RFP has been completed and approved by ACSA staff. A Board authorization is proposed for this project.

e) Key West Water Main Replacement (Account Code 309-000/1702-100): Several years ago the Key West Subdivision was a large well system that became contaminated with a gasoline additive. The DEQ stepped in and funded the design and construction of a public water main

extension to rescue the subdivision by placing it on the ACSA water system. The existing water mains are made up of a variety of materials, some of which are not very robust, and are aging and deteriorating. There are many that are also undersized and fire protection in some areas is inadequate and without sufficient numbers of fire hydrants. Some minor improvements have been made in the Key West water system in recent years and this project seeks to complete the upgrade of all water mains in the subdivision.

8/11/15: Approximately 30% of the water main has been installed to date. The second crew has switched 30 water services to the portion of the new water main that is in service. The draft VDOT, VMRC and VSMP permits have been reviewed and comments have been returned to our consultant.

9/8/15: Approximately 35% of the water main has been installed to date and 48 water services have been switched over to the new main. Comments on the draft easement plats for the interconnection with Dunlora have been returned to Baker and now the final plats have been submitted and are under review. Deeds of easement for the plats have been received from Mr. Bowling's office.

10/6/15: Approximately 46% of the water main has been installed to date, including 17 new fire hydrants. The final deeds of easement and plats have been delivered to the Key West Club and Club Dunlora for their acceptance. The Joint Permit Application has been submitted to the VMRC for their review and approval.

11/10/15: Approximately 58% of the water main has been installed to date, including 24 new fire hydrants. ACSA staff has received a verbal acceptance from the Key West Club of the proposed water main easement and Club Dunlora will be taking up the easement proposal at their December HOA meeting.

12/8/15: Approximately 62% of the water main has been installed to date, including 26 new fire hydrants. The Joint Permit Application for the directional drill of the new water main under the Rivanna River has been approved by the VMRC.

1/12/16: A verbal acceptance of our offer of compensation from Club Dunlora has been obtained and they are currently having their attorney review the deed of easement prior to executing it. Baker has prepared a proposal for Bid and Construction Phase Services. A Board authorization is proposed for this project.

- f) **Westmoreland Water Main Replacement (Account Code 310-000/1725-100)**: This project addresses the goal in our Strategic Plan for

the eventual replacement of all asbestos-cement water mains in our system. The existing water mains are approximately 49 years old and have recently experienced multiple leaks. The Westmoreland Subdivision is between the Carrsbrook and Northfields Subdivisions that are also scheduled to have their water mains upgraded. This project will provide for a possible phasing of these two future CIP projects.

8/11/15: A public meeting was held on August 4, 2015 and the customers who attended asked several good questions about the project. A fact sheet has been sent to all our customers in the area providing information about the project to those who couldn't attend the meeting.

9/8/15: The 90% design documents have been received and they are currently under review.

10/6/15: Comments on the 90% design documents have been returned to our consultant, OBG, so they can prepare the final design. ACSA staff is determining the need for poly wrap for the new water mains.

11/10/15: ACSA staff has obtained a proposal from Froehling and Robertson, Inc. (F&R) to complete 12 geotechnical borings, including rock and soil corrosiveness testing. The number of easement plats required has been received from OBG and these will be prepared as an additional cost for design services. A Board authorization is proposed for this project.

12/8/15: The geotechnical borings have been completed and the bore logs indicate no rock was encountered to a depth of six feet. We are awaiting the results of the soil corrosiveness testing.

1/12/16: The final report on the soil corrosiveness testing has been received and the soils are not a threat to the pipe integrity, therefore poly wrap will not be required for this project. The surveyor has begun work on easement plat preparation.

g) Michie Tavern Water Main Replacement (Account Code 313-000/1705-100): This project was added to our FY 2014 CIP to replace the water main currently serving the Michie Tavern that has been in service approximately 70 years. In recent years this water main that extends from the City system and crosses under I-64 has been experiencing an increasing number of leak repairs. A technical memorandum will be developed by our consultant to look at a couple of options for replacement before moving quickly into the design phase.

7/6/15: The E & S Control Plan has been submitted to the County and the permit fee has been sent to VDOT. Comments on the 90% design

documents have been returned to our consultant. PVCC has offered to provide a letter of entry while the deed of easement works its way through the State bureaucracy.

8/11/15: Comments on the E & S Control Plan have been received and the revised plan has been submitted to the County for final approval. The VDOT permit has been received and PVCC has executed a Right of Entry letter granting permission to conduct work on their property while the easement document makes its way through the State bureaucracy. The project could possibly be bid in September depending upon the status of other active CIP projects.

9/8/15: The 100% design documents were received, reviewed and comments have been returned to our term contract consultant, Whitman, Requardt & Associates, LLP (WRA). Advertisement for bids has been set for October 4, 2015 and bids will be opened on November 2, 2015.

11/10/15: A total of seven bids were received on November 3, 2015 and the apparent low bidder was Vess Excavating, LTD., a contractor that has worked on a previous ACSA CIP project. A letter of recommendation for award along with a bid tabulation has been prepared by WRA. A Board authorization is proposed for this project.

12/8/15: A Notice of Award has been sent to Vess Excavating, LTD. (Vess) and they are in the process of obtaining their bonds and assembling their product submittals so they can execute the Standard Form of Agreement.

1/12/16: All bonds and product submittals have been received and the Standard Form of Agreement has been executed by all parties. A preconstruction conference was held with Vess and the directional drill subcontractor on January 11, 2016. The Notice to Proceed date was set as January 12, 2016.

h) Ivy Water Main Extension (Account Code 316-000/1727-100): The ACSA was approached by the Department of Environmental Quality (DEQ) to perform preliminary engineering and surveying of a water main extension design to serve residences and businesses in the Village of Ivy adjacent to Route 250 West that have been contaminated by leaking underground fuel tanks. In response, ACSA staff selected one of our term contract consultants to perform this work, with funding to be provided by DEQ.

7/6/15: A kick-off meeting was held on June 10, 2015 with our consultant to discuss design details and the schedule. The survey alignment was identified and field surveying is currently underway. We anticipate wetland

delineation to be performed the week of July 13, 2015. DEQ has provided the Site Clarification Report for both gas stations in the vicinity of the project.

8/11/15: The wetlands delineation has been completed and the information has been forwarded to the US Army Corp of Engineers (USACE) for their review. Our consultant is requesting a determination of the need for a mussel survey.

10/6/15: The survey efforts by the surveyor have delayed the submission of the 50% design documents so ACSA staff has requested a revised schedule for completing the design.

11/10/15: The 50% design documents have been received and they are currently under review. It has been determined by USACE that a mussel survey is not warranted for this project.

12/8/15: Comments on the 50% design documents have been provided to WRA. The geotechnical bore locations have been selected and the consent forms have been provided to the affected property owners for execution.

1/12/16: We have received one of the three consent forms needed for the geotechnical bores and a verbal commitment from one other. ACSA staff has been in contact with the third property owner to see if we can obtain their consent as well.

i) Berkeley Water Main Replacement (Account Code 318-000/1896-100):

In recent years the water mains in the Berkeley Subdivision have been experiencing increasing numbers of failures and leaks. The existing water mains are approximately 56 years old and consist of cast iron pipe. This project continues our systematic program to replace aging and deteriorating water mains throughout our system.

7/6/15: Easement plat preparation is underway. We anticipate receiving the 100% design documents by the end of July 2015.

8/11/15: The 100% design documents have been received and they are currently under review.

9/8/15: Comments on the 100% design documents have been returned to our term contract consultant, O'Brien & Gere Engineers, Inc. (OBG). Several draft easements have been submitted and are currently under review. VDOT is conducting a preliminary review of the construction plans prior to our application for the Land Use Permit.

11/10/15: Comments on several draft easement plats have been returned to OBG and final plats are being prepared. As the final plats are received, ACSA staff will request deeds of easement from Mr. Bowling's office. The County has approved and issued the VSMP permit for this project.

12/8/15: A majority of the final plats have been received and they have been provided to Mr. Bowling's office for the drafting of deeds of easement.

1/12/16: The deeds of easement and plats have been distributed to all the residential customers and we have obtained 3 of the 23 easements required for construction. Final plats are being prepared for the connection from Williamsburg Road to Berkmar Drive. ACSA staff is meeting with property owners impacted by the connection between Commonwealth Drive and Berkmar Crossing prior to final plat preparation.

j) Glenmore Tank Study (Account Code 324-000/1709-100): The Glenmore Subdivision is served by a single water main that extends approximately four and a half miles to the easternmost terminus of our water system. The ACSA has had a long standing policy of creating redundancy in the water system to better deal with emergency or planned disruptions of service. This project provides a water storage tank at a high point in the Glenmore Subdivision to provide at least a full day of domestic water supply in the event of a major failure of the water main that extends to this area.

4/7/15: The County has approved the deeds of easement with Rivanna Village and they have been recorded. The final site plan has been approved by the County and they have executed the deed of easement for the tank, pump station and connecting water mains. All conditions of the easement acquisition have been met and the funds for purchase of the easement have been provided to the County. Our consultant is working on the 90% design documents and the timing of the bid will be dependent upon the rough grading schedule for the Rivanna Village development, as well as, the status of other CIP projects already underway.

7/6/15: The 90% design documents have been received and they are currently under review.

8/11/15: Comments on the 90% design documents have been returned to our consultant to prepare the final design.

10/6/15: ACSA staff is evaluating what the preferred method for measuring the tank elevation should be, relative to our SCADA system and modeling requirements.

11/10/15: ACSA staff has advised Baker that we prefer a sensor inside the tank to monitor water elevation for the SCADA System.

1/12/16: The 100% design documents have been received from Baker and they are currently under review.

k) Ivy Road – Flordon Water Connection (Account Code 325-000/1710-100): This project is one of several phased improvements identified in the West Leigh Redundancy Evaluation to provide an alternate source of water to the West Leigh Area. It is a water main extension along Route 250 West (Ivy Road) to connect the Ednam Pressure Band to the Stillhouse Pressure Band in Flordon. It is planned to be designed and constructed in conjunction with the Ednam Pump Station Upgrade to provide water to the West Leigh Area for domestic and fire protection uses in the event of a major break on the RWSA Stillhouse Mountain water transmission main.

8/11/15: Construction has begun with the installation of the new 12” water main along Rt. 250 West, with approximately 25% of the new mains being installed. The master PRV vault and the SCADA flow meter vault have also been constructed.

9/8/15: Approximately 60% of the new mains have been installed, including all of the new 12” water main along Route 250. The bore has been completed under the railroad and the 8” water main has been installed from Route 250 down to the railroad and through the casing pipe.

10/6/15: Approximately 75% of the new mains have been installed, including all of the work in the railroad right-of-way. Commonwealth has begun installation of the water main along Old Ballard Road. A meeting with Commonwealth and the VDOT contractor for the Bridge Replacement Project is scheduled for October 7, 2015 to coordinate the remaining water main work that falls within the boundary of their traffic control.

11/10/15: Approximately 85% of the water mains have been installed, including the portion of the water main that is part of the VDOT Bridge Replacement Project. Commonwealth has had to suspend work until the completion of the bridge construction, which is expected to be November 22, 2015. They will re-mobilize when the bridge construction is completed and install the remainder of the water main, plus insert the two valves required on the RWSA Stillhouse Transmission main.

12/8/15: Commonwealth is still awaiting completion of the bridge construction so they can re-mobilize to finish the water main installation. Asphalt restoration along Route 250 West has been completed.

1/12/16: Commonwealth has re-mobilized to complete the water main installation along Old Ballard Road and Broomley Road. We anticipate the water main installation will be complete the week of January 11, 2016. Test holes have been completed at the two locations on the RWSA Stillhouse transmission main to obtain measurements for the two valve insertions that are part of this project.

I) Ednam Pump Station Upgrade (Account Code 325-000/1710-100):

This project is one of several phased improvements identified in the West Leigh Redundancy Evaluation to provide an alternate source of water to the West Leigh Area. It is an upgrade to the existing Ednam Pump Station to increase the pumping capacity. It is planned to be designed and constructed in conjunction with the Ivy Road – Flordon Water Connection to provide water to the West Leigh Area for domestic and fire protection uses in the event of a major break on the RWSA Stillhouse Mountain water transmission main.

6/5/15: We have received ARB approval from the County for the generator and landscaping work associated with this project. ACSA Maintenance personnel will complete the renovation to the pump station that will convert the double door entry to a single door to accommodate the required SCADA control panel. Our consultant has prepared a proposal for additional design services related to the generator placement, as well as, Bid and Construction Phase Services. A Board authorization is proposed for this project.

7/6/15: ACSA staff has provided detailed information about the door replacement to our consultant so that the design of the interior control panels can be finalized.

8/11/15: Our consultant (Baker) has provided the proposed SCADA specifications for the pump station to WRA (SCADA Project design firm) to confirm the controls are compatible with our existing SCADA System. Our consultant is also finalizing the documentation for submission to VDH for permitting of the pump station improvements.

9/8/15: Our term contract consultant Baker is addressing the SCADA comments from our other term contract consultant, WRA in order to finalize control panel design details. The hydraulic modeling results have been submitted to VDH along with our application for a permit to receive a Certificate to Construct (CTC).

10/6/15: Baker has received comments from VDH on the permit application and they are addressing them.

11/10/15: ACSA staff has completed additional modeling work for Baker so they can finish addressing the comments from VDH to obtain a Certificate to Construct (CTC).

12/8/15: The CTC has been issued by the VDH for this project so we can move forward with bidding. Bids will be advertised on January 3, 2016 and bids will be opened on February 2, 2016.

m) Crozet Water Main Replacement Phase 3 (Account Code 1734-100):

This project continues our systematic program to replace the aging, undersized asbestos-cement water mains in the Crozet Water System. Our Strategic Plan calls for the eventual replacement of all asbestos-cement water mains in our system, as they are older and made of a weaker material than the current industry norm. Multiple phases have been defined to carry out these improvements.

12/8/15: A kickoff meeting was held on December 4, 2015 with our consultant Dewberry Engineers, Inc. (Dewberry) to discuss details of the design. It is anticipated that the field surveying work will begin in January 2016.

1/12/16: The field surveying work has begun.

n) Orchard Acres Water Main Extension (Account Code 327-000/1890-100):

This project continues our systematic program to replace the aging and undersized cast iron and asbestos-cement water mains in the Crozet Water System. It also addresses the goal in our Strategic Plan for the eventual replacement of all asbestos-cement water mains in our system. These water mains have been in service for approximately 59 years and have reached the end of their useful life.

5/12/15: The 50% design documents have been received, reviewed and comments have been returned to our consultant. A public meeting to introduce the project to the neighborhood has been scheduled for May 12, 2015 in the Crozet Elementary School library at 7 pm.

6/5/15: A public meeting was held on May 12, 2015 to introduce the project to our customers in the subdivision and we fielded several good questions about the project. The geotechnical boring work is currently underway and our consultant is working on the 90% design documents.

7/6/15: The geotechnical boring work has been completed and rock was encountered at only one of the twelve locations tested.

9/8/15: The 90% design documents have been received and they are currently under review.

11/10/15: Comments on the 90% design documents have been returned to WRA.

12/8/15: The 100% design documents have been received and they are currently under review. WRA has determined the number of easement plats required for this project, which will be prepared as an additional design expense. A Board authorization is proposed for this project.

- o) Greenbrier Drive Sewer Replacement (Account Code 340-000/1816-100):** While reviewing the design of the City's Hillsdale Drive Extension Project for conflicts with our utility system, the ACSA staff identified an opportunity to potentially construct the Greenbrier Drive Sewer Replacement Project. This project was originally scheduled for FY 2018 in the CIP Rate Model. By incorporating this sewer main replacement into the road extension project, which will disturb several existing roadways, ACSA staff believes significant cost savings can be realized over completing the work three years from now. The project will replace and up-size approximately 700 feet of sanitary sewer main

8/11/15: ACSA staff developed a Scope of Services with the City's consultant, McCormick Taylor, Inc., for survey and design work to replace the existing sewer main as part of the road extension project. The draft agreement is currently under review by the City's attorney as the consultant proceeds with design of the sewer main.

9/8/15: The City attorney has reviewed and approved the draft agreement for the design work to be performed on behalf of the ACSA. Since the agreement references the plans, it will be executed when the design is complete.

10/6/15: The preliminary design for the sewer relocation plan has been received, reviewed and comments have been returned to the consultant, McCormick Taylor.

- p) Oak Hill Sewer Phase 2 (Account Code 343-000/1803-100):** This project will provide sanitary sewer service to the remaining 20 property owners within the Oak Hill Subdivision that were not previously served by the Phase 1 project. Many of the septic systems in this subdivision continue to fail due to age and poor soil drainage conditions. It is believed a majority of the remaining residents not on public sewer can be classified as Low to Moderate Income (LMI) households. Therefore the ACSA is planning to pursue a Community Development Block Grant (CDBG) from the Virginia Department of Housing & Community Development (VDHCD)

for partial funding for construction, in cooperation with the County of Albemarle.

6/5/15: We have received a verbal agreement from the Department of Conservation and Recreation (DCR) that they will execute the deed of easement upon receipt of the compensation funds. An appraisal of the other remaining easement on the McHedlishvili property has been completed and a final offer has been made. A resolution for filing a certificate of take has been prepared in case the easement cannot be successfully negotiated. This project will be discussed as an Agenda item.

7/6/15: The final two easements have been obtained. ACSA has received notice verbally that the grant was awarded for this project but we are awaiting written confirmation. Once this is received ACSA staff will coordinate with the County Housing Division to finalize our agreement with the County and develop a schedule for bidding the project. The VDOT LUP has been submitted for approval.

8/11/15: The VDOT permit has been received. The VDHCD is in the process of submitting the grant application to the Governor's office for final review.

11/10/15: The County has officially received the Construction-Ready funding grant for this project and our customers have been notified. Mr. Ron White of the County's Housing Division has prepared a draft Memorandum of Agreement (MOA) between the County and ACSA, which has been reviewed by Mr. Bowling. ACSA staff will bring the MOA before the Board at their December meeting for approval and execution.

12/8/15: The VDHCD has requested that the ACSA and County not execute our MOA until they have entered into an agreement with the County for the disbursement of the grant funds. ACSA staff will bring the MOA before the Board for approval as soon as we are able.

1/12/16: A negotiation meeting was held on January 12, 2016 between VDHCD and the County to finalize their agreement for the grant disbursement. The MOA between the ACSA and County has been reviewed by Mr. Bowling and is ready for execution once the County and VDHCD have executed their agreement. A Board authorization is proposed for this project.

- q) **Ednam Drainage Basin SSES (Account Code 345-000/1804-100)**: This project is one of the priority drainage basins scheduled for I&I reduction in our DEQ Consent Order. The study area includes Ednam Village, portions of Ednam Forest, the commercial area on the north side of Route

250 West from the Ednam Forest entrance to the Volvo Dealership, as well as, the private sewer system in the Farmington Subdivision. The deadline for completion of the SSES is July 1, 2014. The SSES will consist of manhole inspections, sewer flow monitoring, smoke testing, night flow isolation and measurement, flooded dye testing and CCTV of sewer mains.

10/9/14: We have received approval from DEQ for our plan to complete the rehabilitation/repairs in the Ednam Drainage Basin. An additional manhole remains to be raised leaving two that still have to be inspected by our consultant. The rehabilitation work on other manholes is finished. The internal point repairs are scheduled for the month of November.

11/11/14: The raising of the final manhole is scheduled for the week of November 10, 2014 and the internal point repairs remain to be completed.

1/5/15: All of the rehabilitation work was completed as of December 1, 2014 and the DEQ has been notified. ACSA staff is awaiting word from Farmington that they have approved funding for the rehabilitation of their private sanitary sewer system.

2/10/15: The Board of Directors of Farmington, Inc. approved including the cost of rehabilitation of their private sanitary sewer system in their 2015 budget. They are currently getting estimates for completing the work described in the Ednam Drainage Basin SSES Report. ACSA staff has updated our previous cost estimate for the same work based upon the unit pricing of the City's new Miscellaneous Sewer Rehabilitation contract, which we are able to piggyback. Once Farmington has completed their own estimate we will meet with their Facilities Manager to discuss how to proceed and develop a schedule that will be provided to DEQ for their approval.

4/7/15: A meeting with the Farmington Facilities Manager has been scheduled for April 8, 2015 to discuss the logistics and scheduling of the rehabilitation of their private wastewater collection system.

5/12/15: A meeting was held with Farmington representatives on April 8, 2015 to discuss the cost and scheduling of the rehabilitation work required in their private wastewater collection system. They are required to obtain three prices for the work and they will use our piggyback contract pricing as one of the quotes. It is possible they could complete some of the work in conjunction with improvements near the clubhouse using their own contractor.

10/6/15: Farmington has decided to use their own contractor, who is making improvements in the vicinity of the inn, to complete the

rehabilitation work described in the final SSES report. We are awaiting confirmation of their schedule so we can inspect the work.

r) Camelot Drainage Basin SSES (Account Code 347-000/1813-100):

ACSA staff has identified other large drainage basins to be evaluated for infiltration and inflow (I&I) to continue our efforts to maintain the integrity of our wastewater collection system. This study area includes the oldest portions of the Camelot and Briarwood Subdivisions, as well as, the offsite portion of the sewer main that serves the Rivanna Station facilities where the National Ground Intelligence Center and Joint Use Intelligence Analysis Facility are located. The sanitary sewer evaluation survey (SSES) will consist of manhole inspections, sewer flow monitoring, smoke testing, night flow isolation and measurement, flooded dye testing and CCTV of sewer mains.

7/6/15: A kick-off meeting was held on June 4, 2015 with our consultant to review the study area and confirm sewer flow monitoring locations. Manhole inspections have begun and the sewer flow meters have been installed.

8/11/15: All manholes have been inspected except for one that was recently uncovered by ACSA Maintenance staff. Smoke testing is scheduled for the week of August 10, 2015.

9/8/15: The last manhole has been inspected and smoke testing has been completed. ACSA staff is awaiting OBG's recommendation for CCTV work.

10/6/15: The CCTV recommendations have been made by OBG and ACSA staff is awaiting the schedule of work from their sub-consultant.

11/10/15: The CCTV work is being performed by ACSA staff in order to save money, with 3 of 5 segments being televised to date. When completed, the footage will be provided to OBG for analysis.

12/8/15: The ACSA Maintenance crew has completed the CCTV work in the Camelot Subdivision and the video footage has been provided to OBG for analysis.

s) FY 2015 Miscellaneous Sanitary Sewer Rehabilitation (Account Code

350-000/1806-100): This project continues our "find and fix" program of sanitary sewer rehabilitation to reduce I&I in our system during the current fiscal year. The piggyback of the City contract has been renewed through December 2014 when it expires. The City plans to advertise another miscellaneous sewer rehabilitation contract in the next couple of months that we will also be able to piggyback. It will be utilized to make repairs

and rehabilitate problems in our system found with systematic CCTV inspection by ACSA crews and the subcontractor. It will also be used to complete rehabilitation recommendations generated from the SSES's of larger drainage basins.

8/11/15: The CCTV work under Work Order No. 1 (Commonwealth) has been completed and ACSA staff is awaiting the video footage for review and rehab assessment. This leaves the point repair on Old Lynchburg Road and manhole rehabilitation on Pantops to complete this work order.

9/8/15: The video footage from Work Order No. 1 (Commonwealth) has been reviewed and Work Order No. 3 has been issued for relining work to take place in the Boars Head Inn, Ednam and Whitewood Road areas. Work has begun on the relining along Whitewood Road. ACSA staff has prepared an estimate for the balance of the funds in FY 2016 for miscellaneous sewer rehab work. A Board authorization is proposed for this project.

10/6/15: The relining of sewer mains continues under Work Order No. 3 (Commonwealth) in the areas of Whitewood Road, Greenbrier Drive, University Heights and Huntington Village.

11/10/15: Both Work Order No. 1 (Linco) and Work Order No. 3 (Linco) under the previous contract have been completed. ACSA Maintenance staff is determining if the final manhole rehab under Work Order No. 4 (Linco) is necessary. The relining of sewer mains under Work Order No. 3 (Commonwealth) has been completed leaving the rehabilitation of 3 manholes to finish this work order. Work Order No. 4 (Commonwealth) has been issued for CCTV work in Canterbury Hills, a point repair on North Bennington Road and the rehabilitation of 4 manholes.

12/8/15: The final manhole rehab under Work Order No. 4 (Linco) will be transferred to the new rehabilitation contract with Commonwealth so that Linco can proceed with providing closeout documents for their contract. The CCTV work in Canterbury Hills under Work Order No. 4 (Commonwealth) has begun.

1/12/16: The closeout documents have been received from Linco and they are currently under review. The CCTV footage from Canterbury Hills obtained under Work Order No. 4 (Commonwealth) is being analyzed.

- t) **PVCC Drainage Basin Rehabilitation (Account Code 355-000/1808-100)**: This project is the final priority drainage basin scheduled for I&I reduction in our DEQ Consent Order. The study area is south of Moore's Creek and lies between Route 20 South on the east and Avon Street

Extended on the west. The southernmost boundary incorporates the Avinity Subdivision and the Kappa Sigma Fraternity Headquarters. The old Blue Ridge Sanitarium site is also included, which lies just east of Route 20 South and just south of I-64. The sanitary sewer evaluation survey (SSES) will consist of manhole inspections, sewer flow monitoring, smoke testing, night flow isolation and measurement, flooded dye testing and CCTV of sewer mains. The deadline for completion of the SSES is July 1, 2015.

5/12/15: The final SSES Report has been received and DEQ has been notified. The deadline for submitting our rehabilitation plan and schedule to DEQ is August 7, 2015. To date 10 of 20 private sewer lateral defects have been addressed with verbal commitments from 2 other customers that their defects will be addressed. ACSA staff has prepared a spreadsheet showing the cost of rehabilitation work using the Miscellaneous Sewer Rehabilitation contract. A Board authorization is proposed for this project.

6/5/15: Work Order No. 2 under the new FY 2015 Miscellaneous Sanitary Sewer Rehabilitation contract has been issued to Commonwealth for the work in this drainage basin and we have asked them to provide us with a schedule for completion. Once the schedule has been received and reviewed it will be forwarded to DEQ for their approval. To date 18 of 20 private sewer lateral defects have been addressed. Additional defects have been discovered at the Tandem School and ACSA staff will coordinate with them to review and schedule the repairs.

8/11/15: The work schedule has been received from Commonwealth and they plan to start in September 2015. The plan for rehabilitation and schedule has been sent to DEQ for their review and approval.

9/8/15: The DEQ has approved the plan and schedule for the PVCC Drainage Basin rehabilitation work with a deadline of April 30, 2016.

10/6/15: The Tandem School has agreed to hire a plumber to help them identify all illegal storm water connections to their sanitary sewer laterals.

11/10/15: Tri-State Utilities has completed the relining of two sewer main segments and Commonwealth is scheduled to begin manhole rehabilitation in November.

- u) North Fork Regional Pump Station (Account Code 356-000/1809-100):**
As part of the RWSA Comprehensive Sewer Interceptor Study their consultant analyzed three options for the replacement of the poorly performing and deteriorating Camelot WWTP. The options included an upgrade of the existing Camelot WWTP, a nine mile extension of a gravity

sewer interceptor and a regional pump station. The best option was determined to be the regional pump station and the ACSA committed to initiating this project with the deadline of April 2013 when the Camelot WWTP permit was set to expire if major treatment upgrades were not completed. Due to the expense (approximately \$10 million) of this largest CIP project ever undertaken by the ACSA, a bond issue was pursued while design was started. To help repay the bond issue a special rate district was established for all properties that could be served by the regional pump station project, which would be in addition to the normal sewer connection fees.

7/6/15: The Operation and Maintenance (O&M) Manuals have been received from our consultant and they are currently under review. The record drawings of the Force Main and Gravity Sewer (Phase 2) portion of the project have been approved. Some of the close-out documents have been received from English and are being reviewed. ACSA Maintenance staff is working on the installation of the concrete pad for the permanent odor control chemical dispersing tank.

8/11/15: The record drawings for the NFRPS have been reviewed and approved. The last of the close-out documents were received from English and the final pay request has been processed. ACSA Maintenance staff has finished their portion of the work for the permanent odor control system and it is operational.

9/8/15: The record drawings for the Camelot Pump Station have been reviewed and approved, completing the approval of all record drawings for this project. The final easement that was acquired by condemnation has been settled without having to proceed with a hearing. The attorney for the Contract Purchaser of the Camelot WWTP parcel has been instructed to contact Mr. Bowling directly with comments on the deed of conveyance. Monthly reports are being obtained from the odor control provider along with data on hydrogen sulfide levels and the required dosage of bioxide.

10/6/15: The closing on the sale of the former Camelot WWTP parcel has been set for October 15, 2015.

11/10/15: The closing of the sale of the former Camelot WWTP parcel was completed on October 27, 2015 and the funds have been received. ACSA staff is scheduled to meet November 17, 2015 to begin an audit of all the expenses associated with the NFRPS Project.

12/8/15: ACSA staff met on November 17, 2015 to review all the expenses for the NFRPS Project. A final review of the General Ledger is underway to verify all costs for confirmation of the Special Rate District Fee calculations.

v) **West Leigh Water Main Replacement (Account Code 362-000/1878-100)**: The West Leigh Subdivision was originally a private well system that was eventually connected to public water. The existing water mains are approximately 41 years old and consist of asbestos-cement pipe. Since the subdivision began as a private well system many of the water mains are also undersized. This addresses the goal of our Strategic Plan to eventually eliminate all asbestos-cement mains from our utility system. Some of the water mains in West Leigh have already been replaced and this project will replace the remaining water mains along six roads over the next three fiscal years.

8/11/15: The water main installation along Suffolk Road has been completed, tested and all water services have been switched over to the new main. Construction of the water main along Cornwall Road is well underway with approximately 95% of the main installed to date. The West Leigh HOA has voted to repave the entire width of Devonshire Road and Wendover Drive with the ACSA sharing a portion of the cost equal to the areas disturbed during the water main construction.

9/8/15: The water main construction along Cornwall Road has been completed and all tests have passed. Water services on Cornwall Road are being switched over to the new water main. ACSA staff is coordinating the schedule of the final paving of Wendover Drive and Devonshire Road with our customers. The design for the water main replacement along Croydon Road has been finalized and this will be the next road scheduled for a water main replacement.

10/6/15: Only two water services along Cornwall Road are left to be switched over to the new main. The paving of Devonshire Road and Wendover Drive is scheduled for the week of October 26, 2015. Two additional trees have to be removed on the property at the end of Wendover Drive and this work has been authorized to proceed. One of the trees will be removed at ACSA expense and the other will be at the property owner's expense. The old water main along Suffolk Road has been abandoned.

11/10/15: The final water services on Cornwall Road have been switched over to the new water main and the old water main has been abandoned. The trees at the end of Wendover Drive have been successfully removed and the paving along Devonshire Road and Wendover Drive has been completed. Construction of the new water main along Croydon Road is just getting underway.

12/8/15: Construction of the new water main along Croydon Road continues with approximately 55% of the pipe being installed. A final

punch list of items to correct on Cornwall Road has been given to the Maintenance Department.

1/12/16: All of the new water main along Croydon Road has been constructed and has been placed in service. Water service connections are being switched over to the new water main. The ACSA Maintenance Department is working on the punch list items for Cornwall Road.

w) Autumn Hill Water Meter Relocation (Account Code 364-000/1717-100): This project involves the upgrade and relocation of several master meters within this apartment complex to improve access for maintenance. One meter will be down-sized to give us greater accuracy at low flows and the relocation of another meter will allow us to abandon a water main that is being encroached upon by trees and a concrete sidewalk.

11/12/13: The easement documents have been sent directly to the senior property manager at the corporate office and they are currently under review.

2/12/14: Our contact in the corporate office has informed us that he has been unable to get the lenders and investors to sign off on the proposed easements. He believes the ACSA should offer to purchase the easements and pay their legal fees for review of the easements. The upgrades to the meters are to the benefit of the customer by making future maintenance and repair less disruptive, plus eliminate the possibility of having to damage trees to fix the water main being encroached upon. ACSA staff will prepare a letter giving a detailed argument for the above mentioned benefits of the project and respectfully declining to offer compensation. This is a project that we would like to complete but it can be postponed.

3/13/14: ACSA staff is working on the initial draft of the letter detailing the need for this project and explaining the benefit to the customer. The final draft will be presented to Mr. Bowling for his review prior to mailing.

4/10/14: The final draft of the letter is complete and it has been mailed to the property owner.

5/8/14: The property management company is reviewing our letter with the property owner, their attorney and their lenders. We are awaiting their response concerning whether or not they will execute the deed of easement.

6/4/14: The property management company has stated the easement documents will be executed provided the ACSA states in a letter that

when the new meters are installed that we will not attempt to back bill them if the new meters show greater usage. As it has never been the policy of the ACSA to back bill customers when meters have been replaced, the letter has been drafted and mailed to all parties involved.

- x) **East Market Street Water Main Replacement (Account Code 366-000/1728-100)**: This project is one of five small in-house CIP projects that comply with our long-term goal of replacing all 2” diameter water mains with larger diameter pipe made of stronger material. It involves the replacement of a 2” diameter galvanized water main that serves the last three duplexes at the end of East Market Street and it will allow the transfer of a water service from a City main to an ACSA main. Funds originally were appropriated for all five projects in June 2007 and three have been completed to date. Although funding has been in place, work on this project was delayed due to other in-house CIP projects being assigned a higher priority.

8/11/15: ACSA staff is working with the property owners affected by the project to identify the location of private utilities in the vicinity of the new water main, in order to show them on the construction drawings.

9/8/15: The comprehensive draft easement plat has been received and reviewed by ACSA staff with comments being returned to our term contract surveyor, Roudabush, Gale & Associates, Inc. (Roudabush). The next step is to prepare final plats for the individual properties affected, to obtain easements for both the water main replacement project and replacement/upgrades to some sanitary sewer mains in the area.

10/6/15: One of the property owners affected by the project has requested the proposed fire hydrant be moved to the other side of the road. ACSA staff is reviewing this new location to determine if it is feasible, as it may require additional surveying.

11/10/15: ACSA staff has approved the relocation of the fire hydrant and has obtained a proposal for additional surveying services that is currently under review.

12/8/15: ACSA staff has authorized the additional surveying services that are required to finalize the easement plats and complete the design work. The field surveying is anticipated to be completed before the end of December 2015.

1/12/16: Revised draft easement plats have been received from Roudabush, reviewed, and comments have been returned to them for the preparation of final plats.

y) Ridgewood PRV/Meter Upgrade (Account Code 368-000/1721-100):

Currently the pressure reducing valve (PRV) and meter are located in manhole structures with limited space, making maintenance difficult. Both the PRV and meter vaults need to be upgraded to meet current ACSA specifications.

7/8/13: This project is on hold for the moment pending completion of other in-house CIP construction projects; however ACSA staff will continue to work on obtaining the necessary easement.

9/11/13: ACSA staff has discussed the project with the property owner and is gathering information to address the questions he asked about construction of the project.

5/8/14: ACSA staff is attempting to re-establish contact with the customer to see if we can move this project forward.

9/10/14: The original easement plat has been revised to allow more room to relocate the water meter and install a larger PRV vault. A revised deed of easement is being prepared and it will be sent to the customer by certified mail for execution.

11/11/14: This project is on hold again while we wait to determine the impact of the VDOT Route 29 Solutions Project after the design-build firm is selected. The impact could be substantial and actually this project may be completed as part of the VDOT project.

7/6/15: The Route 29 Widening utility relocation plans that could impact the status of this CIP project are currently under review. When the design plans are finalized ACSA staff will determine if this project will be necessary.

z) Automatic Flushing Assemblies (Account Code 371-000/1729-100):

The RWSA Stage 2 Disinfectants and Disinfection Byproducts Rule Compliance Plan identified five areas in the ACSA water distribution system where disinfection byproducts could not be addressed by creating a secondary feed. The study recommended the use of automatic flushing assemblies to reduce water age in these areas and thereby reduce disinfection byproducts. Since that study ACSA staff has identified other areas where water age may need to be reduced either long-term or temporarily. This project will include the purchase of the assemblies with the installation to be performed by ACSA forces.

7/6/15: The ACSA Engineering and Maintenance Departments are coordinating the installation of a fixed automatic flushing assembly at the end of Thurston Drive in Crozet.

8/11/15: The automatic flushing assembly at the end of Thurston Drive has been installed and programmed. A portable automatic flusher has been installed at the Meriwether – Lewis Elementary School until school is back in full session and the water usage increases. A temporary portable auto flusher has been installed on Hillsboro Lane in Crozet (Yancey Mills) while ACSA staff records the effect on chlorine residual to determine the final location of the fixed automatic flushing assembly proposed for this area.

9/8/15: The automatic flushing assembly at the end of Thurston Drive is in operation and is being fine-tuned based upon chlorine residual data collection in the area. The final location of the fixed flushing assembly in the Yancey Mills Area is being evaluated based upon chlorine residual data that was collected with the portable flusher in operation.

10/6/15: ACSA staff is evaluating the seasonal usage at Monticello to make further adjustments to the fixed automatic flushing assembly at the RWSA location.

11/10/15: The flushing duration has been increased at the RWSA location and the chlorine residual readings have risen to an acceptable level. Adjustments continue to be made at the Thurston Drive fixed flushing assembly location. The portable flushing assemblies at Meriwether/Lewis Elementary School, Camp Holiday Trails, and the PVCC Stultz Building are scheduled to be removed within the next two weeks to avoid damage from freezing. ACSA Engineering and Maintenance staff will evaluate the condition of the existing 2” diameter water main in the Yancey Mills area to determine if it should be replaced prior to the installation of the fixed flushing assembly. This water main is also being evaluated for the installation of a blow-off assembly.

12/8/15: All portable flushing assemblies have been removed to avoid damage from freezing temperatures. The two fixed automatic flushing assemblies located at RWSA and Thurston Drive continue to be monitored. They will be adjusted as demand in the system dictates.

aa) Camp Holiday Trails Chlorine Residual Evaluation (Account Code 376-000/1724-100): This project develops a sampling program of a variety of water parameters to verify water quality, specifically chlorine residual levels, at the point of delivery to Camp Holiday Trails (CHT), due to seasonal variations in water demand. If it is determined that CHT has a low chlorine residual a technical memorandum will be prepared outlining alternatives for adjusting the water quality at different locations with a benefit/cost analysis for each alternative. A recommendation for the

preferred alternative will be provided along with a planning level summary of equipment and materials needed for implementation.

2/10/15: The draft Technical Memorandum has been received from our consultant and it is currently under review.

5/12/15: Before moving forward with the addition of chlorine boosting in the existing pH adjustment building, ACSA staff is utilizing one of our portable auto flushers to gather data on the effect to the chlorine residual from periodic, programmed flushing of the water main serving the camp. Our goal is to gather data before the camp is in full session and during this summer when the camp is occupied. The flusher has been installed at the blow-off assembly on the water main and has been programmed.

9/8/15: Comments from ACSA staff are being compiled for our term contract consultant, Baker, to enable the completion of the Technical Memorandum.

10/6/15: Comments on the Draft Technical Memorandum have been provided to Baker.

11/10/15: The Final Technical Memorandum has been received and ACSA staff is moving toward implementing the recommendation to add chlorine to the service line at the pH treatment building. Baker is preparing a schematic for the additional equipment required, which will be used by ACSA personnel to guide them during installation.

1/12/16: The schematic for the chlorine booster equipment to be added at the pH treatment building has been received and is currently under review.

bb) SCADA System (Account Code 377-000/1605-100): The ACSA Utility System has over 40 critical assets that include water and wastewater pump stations, water storage tanks and master PRV stations. They are considered critical because malfunctions or failures at any of the assets could have a drastic effect on our utility system and our customers. These assets are currently monitored by site visits of assigned Maintenance personnel. This project will create a Supervisory Control and Data Acquisition (SCADA) System that will allow ACSA employees to remotely monitor the operations of these critical assets from the main office building. It will also allow personnel to change the operational settings of some pump stations from the main office building. Using alarms we will be able to more quickly evaluate problems and prevent some failures before they happen. The project will be completed in three phases over a three year period.

8/11/15: ACSA staff and our consultant are exploring the possibility of using a Construction Management Contract process to construct Phase 2 of the SCADA System. This type of contract is allowed under the State Procurement Act and is included in the proposed updated ACSA Purchasing Manual.

9/8/15: A workshop was held on September 3, 2015 between ACSA staff and our consultant, WRA to explore different procurement methods for the second phase of the SCADA Project to see if the process could be simplified. The Construction Management Contract process was rejected as the project does not fully meet the general requirements specified in the new ACSA Purchasing Manual. ACSA staff is exploring the use of the Competitive Negotiation Procedure described in Chapter 11 of the new manual.

10/6/15: A draft RFP for the competitive negotiation contract option has been received from WRA and it is currently under review.

11/10/15: Comments on the draft RFP for the competitive negotiation contract have been provided to WRA for completion of the document. The ACSA Prequalification Process that was added to the former ACSA Purchasing Manual will be added to the recently adopted new Purchasing Manual.

12/8/15: WRA has finalized the RFP and pre-qualification package for proceeding with the competitive negotiation for the construction of Phase 2. A Board authorization is proposed for this project.

1/12/16: A draft advertisement for the RFP has been received and is currently under review. The target date for advertising the RFP for Phase 2 is January 17, 2016.

cc) **Ashcroft Pump Stations #2 and #3 Capacity Improvement (Account Code 395-000/1879-100)**: In order to meet current domestic demand, fire flow requirements and future development in Ashcroft, the pumps in stations #2 and #3 will need to be upgraded. This project will evaluate all the alternatives for increasing the pumping capacity within the limits of space and available electrical service.

6/5/15: Comments on the draft Technical Memorandum have been returned to our consultant.

8/11/15: The final draft of the Technical Memorandum has been received and it is currently under review.

9/8/15: Comments on the draft Technical Memorandum have been returned to WRA. ACSA staff has provided a scope of services for the design work to upgrade the Ashcroft Pump Stations #2 and #3 so WRA can prepare a proposal for design services.

10/6/15: ACSA staff has received a proposal for the design of the upgrades to Ashcroft Pump Stations #2 and #3 from our consultant, WRA and it is currently under review.

11/10/15: The design services proposal for the upgrade of the Ashcroft Pump Stations #2 and #3 has been finalized by WRA. A Board authorization is proposed for this project.

1/12/16: A kickoff meeting was held on December 15, 2015 with WRA to discuss details of the design services.

dd) Route 29 Solutions (VDOT Project): This project is not currently an ACSA CIP project; however, we wanted to keep the Board informed of the status as it moves forward. This is a fast track design-build venture for VDOT with three firms preparing design/cost proposals for award of the project. It consists of three parts: 1) Rio Road/Route 29 Grade Change Intersection, 2) Route 29 Widening, and 3) Berkmar Drive Extended. All three projects will have major impacts on both ACSA and RWSA utilities. If any utility work is specified by the ACSA as “betterment” (i.e. – an upgrade to the existing utilities) then an ACSA CIP project could be created.

8/11/15: Construction has begun on the Rio Road/Route 29 Grade Change Intersection with work being conducted at night. A couple of ACSA temporary water services have been installed in preparation for their permanent relocation. Comments on the 90% design documents for the Route 29 Widening portion of this project have been returned to the consultant. The 90% design documents for the Berkmar Drive Extended portion of the project have been received and are currently under review.

9/8/15: The 100% design documents for the Route 29 Widening portion of this project and the 100% design documents for the Berkmar Drive Extended portion of this project have been received and they are under review.

10/6/15: Comments on both the 100% design documents for the Route 29 Widening portion of this project, and the 100% design documents for the Berkmar Drive Extended portion of this project have been returned to the consultant.

11/10/15: The connection of the new RWSA water transmission main around the Rio Road intersection is scheduled for the week of November 16, 2015. ACSA staff is assisting with the closing of our valves to facilitate the work to place the new water main in service.

12/8/15: The connection of the new RWSA water transmission main at three locations around the Rio Road intersection was postponed to allow for adequate flushing and the bacteriological testing to be completed. The connection work is scheduled to begin the week of December 7, 2015.

1/12/16: The new RWSA water transmission main in the vicinity of the Rio Road intersection has been completed and has been placed in service. The ACSA connection to the RWSA water main at Albemarle Square remains to be completed, as well as, abandonment of ACSA water main connections to the old RWSA water main south of the Rio Road intersection. We anticipate receiving the final design documents for both the Route 29 Widening and the Berkmar Drive Extended portions of the project by the end of January 2016.

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Albemarle County Service Authority (ACSA)
Active Private Development Projects
January 2016

- a. 5th Street Station – Wegmans/Bent Creek Parkway (Scottsville): Water and sewer main extension to serve new commercial development. This project is located between Avon St. Ext. and 5th St., just north of I-64.
- b. 5th Street Station – Phase 2 (Scottsville): Water and sewer main extension to serve the remainder of the 5th Street Station commercial development. This project is located between Avon St. Ext. and 5th St., just north of I-64.
- c. Albemarle Health and Rehabilitation Center (Scottsville): Water and sewer main extension to serve a 120 unit nursing care facility. The project is located off Mill Creek Drive, adjacent to the Monticello Fire Station.
- d. Ashcroft Phase 2 Sections 6 & 7 (Rivanna): Water main extension to serve 14 residences. The project is located at the upper end of Summit Ridge Trail.
- e. Avinity 1, Phase 2 (Scottsville): Water and sewer main extension to serve 26 residences. The project is located off Avon St. Ext. at the intersection with Avinity Drive.
- f. Avinity 1, Phase 4 (Scottsville): Water and sewer main extension to serve 26 residences. The project is located off Avon St. Ext. at the intersection with Avinity Drive.
- g. Belvedere Phase 2 (Rio): Water and sewer main extensions to serve 51 residences. This project is located between the Belvedere and Dunlora Subdivisions.
- h. Briarwood Phases 1A-1,1B-1,4 & 8 (Rio): Water and sewer main extensions to serve 165 residential units. The project is located in between the existing Briarwood and Camelot subdivisions, across from the entrance to the National Ground Intelligence Center.
- i. Cascadia, Blocks 4-7 (Rivanna): Water and sewer main extensions to serve 146 residential units. The project is located in between the existing Hyland Ridge and Fontana subdivisions, across from the entrance to Darden Towe Park.
- j. Estes Park (Rivanna): Water and sewer main extensions to serve 68 single family units 200 yards south of the intersection of Worth Crossing and Profit Road.
- k. Foothill Crossing Phases 4 & 5 (White Hall): Water and sewer main extensions to serve 33 single family units at the end of Park Ridge Drive.

- l. Glenmore Section K2B (Scottsville): Water and sewer main extensions to serve 16 single-family units at the end of Carroll Creek Road.
- m. Glenmore Section K2C (Scottsville): Water and sewer main extensions to serve 26 single-family units near the intersection of Carroll Creek Road and Farrington Road.
- n. **Hillbrook (Rio): Water and sewer main extensions to serve 6 single-family units near the intersection of Old Brook Road and Raintree Drive.**
- o. Hyland Ridge On-site Water & Sewer (Rivanna): Phase 4 (of 4) of the subdivision is currently under construction, featuring water and sewer main extensions to serve 97 new lots.
- p. Old Trail Creekside III, Phase III (White Hall): Water and sewer main extensions to serve 24 single-family units west of Welbourne and Windmere Lanes.
- q. Out of Bounds (Jack Jouett): Water and sewer main extensions to serve 56 single-family units adjacent to the Canterbury Hills Subdivision.
- r. Stonefield Block D2 (Jack Jouett): Water and sewer main extensions to serve a 107 unit townhome block within the Stonefield development. This site is located northwest of the intersection of Hydraulic Road and Inglewood Drive.
- s. Stonefield Blocks F & G (Jack Jouett): Water and sewer main extensions to serve Costco and 4 future commercial buildings within the Stonefield development. This site is located west of the intersection of Route 29 South and District Avenue.
- t. Westlake Hills Phase 1 (White Hall): Water and sewer main extensions to serve 47 single-family units east of the Westhall Subdivision in Crozet, Virginia.
- u. Whittington Subdivision Phase B (Samuel Miller): Water and sewer main extensions to serve 96 single-family units south of the Mosby Mountain Subdivision on Old Lynchburg Road.

Capital Improvement Program		Acct. #	Percent Growth	PM	2015 Forecast	2016 Forecast	2014	2014	2014	2014	2014	2014	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2015	2016	2016	2016	2016	2016	2016
Proposed Project Schedule Worksheet: January 2016							July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Facility Improvements - Security Upgrades/Warehouse	301-000	0%	AM		285,000																								
Facility Improvements - Fueling Station/Vehicle Wash	302-000	0%	MV	120,000																									
ACSA Facilities - Operations Center Expansion Study		100%	AM		50,000																								
Water Storage Tank Maintenance Program	306-000	0%	JL		17,962																								
Key West Water Main Replacement	309-000	0%	MV		600,000																								
Westmoreland Water Main Replacement	310-000	0%	JL	150,000																									
Ashcroft Pump Station #1	312-000	0%	MV																										
Michie Tavern Water Main Replacement	313-000	0%	JL	500,000																									
Ivy Water Main Extension	316-000	100%	JL																										
Crozet Water Main Replacement Phase 2	317-000	0%	JL	900,000																									
Berkeley Water Main Replacement	318-000	0%	MV	200,000	1,400,000																								
Crozet Water Main Replacement Phase 3		0%	JL		197,400																								
Glenmore Tank	324-000	100%	JL	1,150,000																									
Ivy Road - Flordon Water Connection	325-000	50%	JL	380,000	160,000																								
Ednam Pump Station Upgrade	325-000	0%	JL	235,000	215,000																								
Orchard Acres Water Main Replacement	327-000	0%	MV	180,000	450,000																								
Key West - Dunlora Water Connection	309-000	0%	MV		768,300																								
Greenbrier Drive Sewer Replacement	340-000	0%	JL		25,507																								
Oak Hill Sewer Phase 2	343-000	100%	JL	45,000	345,000																								
Ednam Drainage Basin Rehabilitation	345-000	0%	MV	65,000																									
Camelot Drainage Basin SSES	347-000	0%	MV		210,500																								
Miscellaneous Sewer Rehabilitation	350-000	0%	JL	400,000	400,000																								
PVCC Drainage Basin Rehabilitation	355-000	0%	MV	120,000	80,700																								
Oak Forest Pump Station Abandonment		0%	AM		105,000																								
Peter Jefferson Place Pump Station Improvements		0%	AM		105,000																								
Airport Sewer Collector Upgrade Evaluation		100%	JL		50,000																								
West Leigh Water Main Replacement Phase 3	362-000	0%	AM	160,000	65,000																								
Autumn Hill Water Meter Relocation	364-000	0%	AM																										
Madison Park Pump Station Upgrade		0%	MV	65,000																									
East Market Street Water Main Replacement	366-000	0%	AM																										
University Commons Water Main Abandonment	367-000	0%	AM																										
Ridgewood PRV/Meter Upgrade	368-000	0%	MV																										
Automatic Flushing Assemblies	371-000	0%	AM	25,000																									
Route 250 Fire Hydrant Installation	372-000	0%	AM	77,860																									
Camp Holiday Trails Chlorine Residual Evaluation	376-000	0%	JL																										
SCADA System	377-000	100%	MV	610,000	70,000																								
Arc Flash Hazard Risk Assessment	379-000	0%	JL	81,565																									
Ashcroft Pump Stations #2 & #3 Capacity Improvement	395-000	0%	MV	29,900																									
Developer Participation		100%		100,000	100,000																								
Total Capital Projects to be appropriated in the Fiscal Year					\$ 5,604,325	\$ 5,700,369																							

In house construction
Engineering
Construction